



## **City of Helena**

**816 Hwy 52 East, Helena, AL 35080**

### **Parks and Recreation Field Technician**

**Job Type: Full Time**

**Closing Date: February 11, 2022 at 5:00PM**

**All applications are at City Hall and must be turned in to City Hall attention Amanda Traywick**

**Salary Range: \$15.00 - \$17.39/hour**

### **Description**

Responsible for the maintenance of the City's parks and property by performing the following duties.

### **Principle Duties**

- Cuts grass with and trims weeds
- Lining fields
- Setting bases
- Blowing off streets and parks
- Barricades roads for floods or event purposes.
- Replaces worn or damaged parts in machines and equipment.
- Establishes and maintains effective work relationships with others.
- The list is not intended to be all-inclusive nor exclusive but is intended to provide examples of typical duties performed.

### **Competency**

Thorough knowledge of the principles and practices of modern parks and recreation programs; Thorough knowledge of equipment and facilities required in a comprehensive park and recreation program; knowledge of the principles and practices of maintenance, construction, and use of public buildings and park facilities; Considerable knowledge of community recreation needs and resources; Ability to coordinate, analyze, and utilize a variety of reports and records; Ability to communicate effectively, verbally and in writing; Ability to establish and maintain effective working relationships with employees, supervisors, other agencies, and the public.

### **Qualifications**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Experience in parks and recreation programs or sports programs preferred.

## **Education/Experience**

High school diploma or general education degree (GED) plus one-year related experience and/or training; or equivalent combination of education and experience in construction, equipment operation or commercial landscaping.

## **Language Ability**

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

## **Reasoning Ability**

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving variables in standardized situations.

## **Certificates and Licenses**

Valid Alabama Driver's License

## **Work Environment**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this Job, the employee is regularly exposed to work near moving mechanical parts and outdoor weather conditions. The employee is frequently exposed to work in high, precarious places, fumes, or airborne particles and toxic or caustic chemicals. The employee is occasionally exposed to risk of electrical shock and vibration. The noise level in the work environment is usually moderate.

## **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must frequently lift and/or move up to 80 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include Close vision, Distance vision, Peripheral vision, Depth perception and Ability to adjust focus. While performing the duties of this Job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl and talk or hear. The employee is occasionally required to sit and smell.

**THE CITY OF HELENA IS AN EQUAL OPPORTUNITY EMPLOYER.** It strives for the constant improvements to the public service by employing and developing the best qualified people available regardless of their race, color, creed, sex, political beliefs, national origin, age, or handicap.

**FILING AN APPLICATION:** Applicants whose completed applications are not received by the date and time specified above may not be considered.